

United Nations Nations Unies

United Nations Mission in South Sudan UNMISS

REQUEST FOR EXPRESSION OF INTEREST

Provision of Catering Services to the United Nations Mission in South Sudan

Closing Date for Receipt of EOI: Monday, 05 December 2016

The United Nations Mission in the Republic of South Sudan (UNMISS) hereby solicit Expression of Interest (EOI) from qualified Contractors for the Provision of Catering Services to UNMISS during training for the Protection of Civilian Community Watch Groups in Juba, South Sudan.

Description of General requirements:

The Catering Services will include:

1. Preparation and provision of breakfast and lunch (including water and sodas) as specified in the eventual solicitation. The menu will comprise of local South Sudanese dishes.
2. The catering services will be required for a total of 52 days between February – June 2017
3. The catering services will be required for a total of 600 participants split into 12 training groups of 50 participants each.
4. The resultant contract is expected to be for 12 weeks of training between February – June 2017.
5. This requirement is restricted to local contractors in South Sudan only.

Conditions

Interested companies are invited to submit their EOI by courier, email or hand delivery as indicated below. The EOI must include, as a minimum, the following documentation/information:

1. As a mandatory requirement for UNMISS, before submitting an EOI, interested companies are required to be fully registered as a supplier on the **UN Global Marketplace (UNGM)** using the link <https://www.ungm.org>. Registration is free of charge. As you express interest in the planned solicitation by submitting your EOI, please verify and ensure that your company is registered under its **full legal name** with the **UN Secretariat** on the UNGM. We strongly recommend all companies to register at least at **Level 1** under the UN Secretariat prior to participating in any solicitations.
2. Proof that the company is registered for this particular requirement in UNGM under UN Standard Products and Services Codes (UNSPSC) 90100000; 90101600 and/or 90101603 - Restaurants and Catering; Banquet and Catering Services; and/or Catering Services.
3. UNMISS Procurement Section shall reject any EOI that does not contain the final UNGM vendor registration number under the specified UNSPSC as such submissions will be considered non-responsive.

This REOI does not constitute a solicitation. UNMISS reserves the right to change or cancel the requirements at any time during the REOI and/or solicitation process. Thus, submitting a response to this REOI does not automatically guarantee that your company will be considered for receipt of the solicitation when issued.

The EOI, clearly marked "Provision of Catering Services during the UNMISS Protection of Civilian Community Watch Groups Training" must be received by UNMISS no later than **Monday, 05 December 2016 at 12:00 hours local time in the Republic of South Sudan (GMT or UTC +3)**, via email to karimanzira@un.org with ngonyo@un.org in copy. The EOI may also be delivered via courier or hand delivery to the United Nations Mission in South Sudan – UNMISS, Procurement Section, Room 3C-02, UNMISS Logistics Base in Tomping, Near Juba International Airport, Juba, Republic of South Sudan, Attention: Ms. Samantha E. Karimanzira