

UNITED NATIONS



NATIONS UNIES

United Nations Mission in the Republic of South Sudan
UNMISS

REQUEST FOR EXPRESSION OF INTEREST (REOI)

Supply and Delivery of Diaries and Assorted Notebooks of South Sudan

Closing Date for Receipt of EOI: 11 March 2017

Description of General Requirements:

The United Nations Mission in South Sudan (UNMISS) hereby solicits Expression of Interest (EOI) from competent companies for supply and delivery of office diary executive 2018 and assorted notebooks to UNMISS in Juba, South Sudan.

Conditions:

Interested companies are invited to submit their EOI by hand delivery or e-mail as indicated below. The EOI must include, as a minimum, the following documentation/information:

- United Nations Global Market Registration Number. (**Mandatory** – see no. 2 below)
- Company's contact details (address, telephone and fax numbers, e-mail, etc.);
- Vendors are advised to upgrade their UNGM registration to a minimum UNGM Level 1 for provision of the required items(UNSPSC 44112006; 14000000)

Important Notice:

1. This REOI does not constitute a solicitation. UNMISS reserves the right to change or cancel the requirement at any time during the REOI and/or solicitation process. Thus, submitting a response to this REOI does not automatically guarantee that your company will be considered for receipt of the solicitation when issued.
2. UNMISS also reserves the right to send the Solicitation Documents to companies who were identified through additional market research or others means to source the UN requirements.
3. Vendors interested in fulfilling the requirement described above **must be registered with UNGM** and may wish to visit www.ungm.org for full registration information in order to be eligible to participate in any solicitation.
4. The EOI, clearly marked "**Expression of Interest: Supply and Delivery of Diaries and Assorted Notebooks to UNMISS Juba, The Republic of South Sudan**" must be received by UNMISS no later than 12:00 hours local time in the Republic of South Sudan (GMT+3) on 11 March 2017, via e-mail to: kitengeaziza@un.org copying unmiss-purchasingunit2@un.org or hand delivered to the attention of:

Chief Procurement Officer
Procurement Section, Purchasing Unit 2
UNMISS Tamping Site, Near Juba International Airport
Room 3C/02
Juba, Republic of South Sudan

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