



United Nations Mission in the Republic of South Sudan
UNMISS

REQUEST FOR EXPRESSION OF INTEREST (REOI)

Provision of Conference Hall and Catering including accommodation Services to UNMISS in Juba, Yambio, Yei, Torit, Bor/Pibor, Bentiu, Malakal, Rumbek, Wau, Aweil and Kwacjok , South Sudan

Closing Date for Receipt of EOI: day, Friday 13th Nov 2020

Description of General Requirements:

The United Nations Mission in South Sudan (UNMISS) hereby solicits Expression of Interest (EOI) from qualified vendors, for Provision of Conference Hall and Catering including accommodation Services to UNMISS in Juba, Yambio, Yei, Torit, Bor/Pibor, Bentiu, Malakal, Rumbek, Wau, Aweil and Kwacjok , South Sudan

1. **Conditions:**
2. Interested companies are invited to submit their EOI by hand delivery or e-mail as indicated below. The EOI must include, as a minimum, the following documentation/information:
 - 2.1. Company must be registered in UN Global Marketplace (UNGM) using the link <https://www.ungm.org> or should start their registration process immediately if not registered. Companies are strongly advised to register or upgrade to Level one [1].
 - 2.2. Company's name, address, telephone, e-mail and UNGM registration number.
 - 2.3. Vendors must be registered in UNGM under the services [UNSPSC No. 90110000-(Hotels and lodging and meeting facilities) in order to participate in the solicitation for this requirement.
 - 2.4. Companies are required to indicate their location of interest and provide names of the hotels.

Important Notice:

3. This REOI does not constitute a solicitation. UNMISS reserves the right to change or cancel the requirement at any time during the EOI or solicitation process. Thus, submitting a response to this REOI does not automatically guarantee that your company will be considered for receipt of the solicitation when issued.
4. The "EOI Form" is available in "Business Opportunities" Section of the www.ungm.org website.
5. The EOI, clearly marked "Provision of Conference Hall and Catering including accommodation Services to UNMISS in Juba, Yambio, Yei, Torit, Bor/Pibor, Bentiu, Malakal, Rumbek, Wau, Aweil and Kwacjok , South Sudan " must be received by UNMISS no later than 16:00 hours local time in the Republic of South Sudan (GMT+3) on **Friday, 13th Nov 2020**, via e-mail to: mondri@un.org with copy to wmbuguk@un.org By courier or hand delivery to the Chief Procurement Officer, UNMISS Procurement Section, Room 3C/02, UNMISS Logistics Base, Tomping, South Sudan, Attention: Maku MONDRI

Handwritten signature and initials in blue ink at the bottom right of the page.