



United Nations Mission in South Sudan
UNMISS

VACANCY ANNOUNCEMENT

VA No. UNMISS-NPO-11-011

VA Issuance Date: 21 November 2011

Deadline for Applications: 5 December 2011

The United Nations Mission in South Sudan is seeking qualified candidates for the following post(s):

Title: Associate Programme Officer (State Security Committee Support)	Grade: NPO	Region (please indicate preference in application): [[JUBA]]
POST OPEN FOR SOUTH SUDANESE NATIONALS ONLY		
Women are strongly encouraged to apply²		

¹Vacancy will remain open for at least two weeks, or until it is filled. Preference will be given to internal candidates who are at the same grade as the post being advertised, then to internal candidates one grade below the post, and finally to external candidates.

Equally-qualified female candidates will be given priority for selection (DPKO Under-Secretary General's Policy Statement on Gender Mainstreaming).

Locally-recruited General Service (GS) staff interested in applying for a National Professional Officer (NPO) post must meet the minimum requirements of the post, including academic qualifications and years of relevant professional experience. Experience in the General Service category does not count as professional experience. If selected, the GS staff member will be required to resign his/her current post before taking up the NPO post.

Duties and Responsibilities

This position is located in Juba, Central Equatoria State, Southern Sudan. The Programme Officer will report to the State Coordinator, with an additional reporting line to the Chief of the Security-Sector Reform Section (SSRS). Within delegated authority, the incumbent will be responsible for the following duties:

- Advise the State Governor on initiatives to strengthen the functioning of the State Security Committee.
- Support the functioning of the State Security Committee by performing a secretarial role as appropriate.
- Produce regular reports for the Chief SSRS on the state security architecture, making recommendations for support from the Mission.
- Identify gaps in the legislative and policy framework that regulates the security sector in the States, and make recommendations to the SSRS on legislation, policies, or other guidance to fill those gaps.

- Identify other capacity gaps in the State Security Committees and inform the SSR Section, making recommendations to fill those gaps.
- Liaise with partners working with the State Security Committees, e.g. US and UK, to ensure work is well coordinated with any other efforts in this area.
- Support the re-structuring of information flow through the state security bodies to create better situational awareness and decision-making in the State Security Committees, including through working to improve the functioning of the integrated Joint Operation Centres.
- Investigate options for supporting the State Legislative Security Committees with their role in overseeing security matters in their state, in full coordination with the Governance and Oversight team of the SSRS in Juba.
- Provide input to the Work Plan and progress reports.
- Any other duties as assigned by the supervisor

Results Expected:

Effectively develops and implements assigned projects, demonstrates timely delivery of outputs in accordance with overall objectives and policies. Develops effective relationships with international and national counterparts. Plays a lead role in identifying significant issues and develops well-reasoned, innovative approaches to deal with these issues. Formulates formal reports and briefings in accordance with UN guidelines and standards. Provides timely support to the SSRS as required.

Competencies:

Professionalism: Significant knowledge of security sector reform (concepts, terminology, research and policy literature); good research, analytical and problem-solving skills, including ability to identify and participate in the resolution of issues/problems; ability to apply good judgment in the context of assignments given; ability to plan own work and manage conflicting priorities.

Planning and organizing: Develops clear goals that are consistent with agreed strategies; Identifies priority activities and assignments; adjusts priorities as required.

Communication: Speaks and writes clearly and effectively.

Accountability: Operates in compliance with organizational regulations and rules; and take personal responsibilities for his/her own shortcomings and those of the work unit, where applicable.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications:

Education: Advanced university degree (Master's degree or equivalent) in law, business/public/security sector management/administration, international relations or a related field. A first level university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of the advanced university degree.

Experience: At least 2 years with a master's degree or equivalent (4 years with a BA) of progressively responsible experience, programme/project management and evaluation, or related area. Previous experience in programme/project management is required. Previous experience in Security Sector Reform (SSR) is essential. Previous experience in UN peacekeeping missions is highly desirable.

Languages skills: Fluency in spoken and written English and Arabic; knowledge of other languages spoken in Sudan is an asset.

Other skills: Basic knowledge of relevant institutional mandates, policies, guidelines. Knowledge of institutions in the UN system is an asset. Attendance on formally recognized or accredited Security Sector Reform (SSR) related programmes is an advantage.

Candidates should submit with their applications the following documents:

- 1- Cover Letter (letter of motivation or application letter);**
- 2- The United Nations Personal History form ([P-11](#));**
- 3- Academic Certificate(s) and/or High School/Secondary Diploma;**
- 4- Birth Certificate – if not, a combination of (i) Assessment of Age and National Passport or (ii) Assessment of Age and National ID Card (the Assessment of Age on its own is not acceptable);**
- 5- Three (3) letters of reference from former employers or academic instructors.**
- 6- Internal candidates must submit 2 most recent performance evaluations.**

By email:

All applicants are strongly encouraged to apply by e-mail and MUST include ONLY the VA No in the subject line of their email.

E.g. UNMISS-NPO-10-017

National Professional Officers: unmiss-recruitmentnpo@un.org