



United Nations Mission in South Sudan
UNMISS

VACANCY ANNOUNCEMENT

VA No. UNMISS-NPO-009

VA Issuance Date: 11 November 2011

Deadline for Applications: 25 November 2011

The United Nations Mission in South Sudan is seeking qualified candidates for the following post(s):

<i>Title: Associate Programme Office (Small Arms Control)</i>	<i>Grade: NPO /NOB</i>	<i>Region (please indicate preference in application): Juba</i>
<i>POST OPEN FOR SOUTH SUDANESE NATIONALS ONLY</i>		
<i>Women are strongly encouraged to apply²</i>		

¹Vacancy will remain open for at least two weeks, or until it is filled. Preference will be given to internal candidates who are at the same grade as the post being advertised, then to internal candidates one grade below the post, and finally to external candidates.

Equally-qualified female candidates will be given priority for selection (DPKO Under-Secretary General's Policy Statement on Gender Mainstreaming).

Locally-recruited General Service (GS) staff interested in applying for a National Professional Officer (NPO) post must meet the minimum requirements of the post, including academic qualifications and years of relevant professional experience. Experience in the General Service category does not count as professional experience. If selected, the GS staff member will be required to resign his/her current post before taking up the NPO post.

Duties and Responsibilities

This position is located in the Security-Sector Reform Section (SSRS) of the Rule of Law and Security Institutions Support Office (ROLSISO) of UNMISS Headquarters in Juba, South Sudan. The National Professional Officer (NPO) will report to the Security-Sector Reform (SSR) Officer (Small Arms Control). Within delegated authority, the incumbent will be responsible for the following duties:

- Assist the P4 SSR Officer (Small Arms Control) with supporting the government's development of a strategy for small arms control, in particular regarding weapons management systems and safe storage.
- Support the P4 SSR Officer (Small Arms Control) to identify gaps in the regulatory framework for small arms control and makes recommendations for legislation, policies, and other guidance material to fill those gaps.
- Build and maintain relationships with key national counterparts working on Small Arms Control Issues, including the Community Security and Small Arms Control (CSSAC) Bureau, the SSPS, and relevant state authorities.
- Keep abreast of issues related to small arms control across South Sudan and regularly brief the P4 SSR Officer (Small Arms Control) on key developments in this area.

- Coordinate with other mission components working on small arms control, in particular DDR, Mine Action, Civil Affairs, and UNPOL, other UN entities in particular the UNDP CSAC Programme, national partners, NGOs and bilateral partners.
- Conduct visits to the state and county-level to gather information on small arms control efforts, including government-led civilian disarmament processes, as directed.
- Support the P4 SSR Officer (Small Arms Control) with the planning and implementation of briefings, meetings and survey initiatives.
- Support the P4 SSR Officer (Small Arms Control) with the drafting of comprehensive and timely reports.
- Provide input to the Work Plan and progress reports.
- Any other duties as assigned by the supervisor .

Results Expected:

Effectively develops and implements assigned projects, demonstrates timely delivery of outputs in accordance with overall objectives and policies. Develops effective relationships with national and international counterparts, including the CSSAC Bureau, the UNDP CSAC programme and other mission components. Plays a lead role in identifying significant issues and develops well-reasoned, innovative approaches to deal with these issues. Formulates formal reports and briefings in accordance with UN guidelines and standards. Provides timely support to the P4 SSR Officer (Small Arms Control) as required.

Competencies:

Professionalism: Significant knowledge of security sector reform (concepts, terminology, research and policy literature); knowledge of small arms control issues, community security, disarmament and demobilization processes; good research, analytical and problem-solving skills, including ability to identify and participate in the resolution of issues/problems; ability to apply good judgment in the context of assignments given; ability to plan own work and manage conflicting priorities.

Planning and organizing: Develops clear goals that are consistent with agreed strategies; Identifies priority activities and assignments; adjusts priorities as required.

Communication: Speaks and writes clearly and effectively.

Accountability: Operates in compliance with organizational regulations and rules; and take personal responsibilities for his/her own shortcomings and those of the work unit, where applicable.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications:

Education: Advanced university degree (Master's or equivalent) in security studies, public/security sector management/administration, international relations, peace and conflict studies, or a related field; a first level university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of the advanced university degree

Experience: At least 2 years with a master's degree or equivalent (4 years with a BA) of progressively responsible experience of working with programme/project management and evaluation. Previous experience in policy coordination and/or programme/project management is required. Previous experience in the design and implementation of Disarmament, Demobilization and Reintegration (DDR) or Security Sector Reform (SSR) programmes is highly desirable. Previous experience with the UN or an NGO, with national civilian/military/law enforcement entities, or with organizations with comparable mandates is desirable.

Languages skills: Fluency in spoken and written English and Arabic; knowledge of other languages spoken in South Sudan is desirable.

Other skills: Basic knowledge of relevant institutional mandates, policies, guidelines. Knowledge of institutions in the UN system is an asset. Attendance on formally recognized or accredited Security Sector Reform (SSR) related programmes is an advantage.

Candidates should submit with their applications the following documents:

- 1- Cover Letter (letter of motivation or application letter);
- 2- The United Nations Personal History form ([P-11](#));
- 3- Academic Certificate(s) and/or High School/Secondary Diploma;
- 4- Birth Certificate – if not, a combination of (i) Assessment of Age and National Passport or (ii) Assessment of Age and National ID Card (the Assessment of Age on its own is not acceptable);
- 5- Three (3) letters of reference from former employers or academic instructors.
- 6- Internal candidates must submit 2 most recent performance evaluations.

By email:

All applicants are strongly encouraged to apply by e-mail and MUST include ONLY the VA No in the subject line of their email.

E.g. UNMISS-NPO-10-017

National Professional Officers: unmiss-recruitmentnpo@un.org