



United Nations Mission in South Sudan
UNMISS

VACANCY ANNOUNCEMENT

VA No. UNMISS-GS-11-027

VA Issuance Date: 12 December 2011

Deadline for Applications: 26 December 2011

The United Nations Mission in South Sudan is seeking qualified candidates for the following post(s):

Title: Air Operations Assistant(Assistant Airfield Engineer)	Grade: GL – 5	Region (please indicate preference in application):
<i>POST OPEN FOR SOUTH SUDANESE NATIONALS ONLY</i>		
<i>Women are strongly encouraged to apply ²</i>		

¹ Vacancy will remain open for at least two weeks, or until it is filled. Preference will be given to internal candidates who are at the same grade as the post being advertised, then to internal candidates one grade below the post, and finally to external candidates.

² Equally-qualified female candidates will be given priority for selection (DPKO Under-Secretary General's Policy Statement on Gender Mainstreaming). Candidates wishing to return home are also strongly encouraged to apply.

Under the direct supervision of the Chief Air Terminal / Airfield Unit to the Chief Aviation Officer, the incumbent is expected to perform and assist the Airfield Engineer with respect to a wide range of basic airfield engineering related activities.

Responsibilities include:

- Be responsible and report to the Chief Air Terminal/ Airfields Unit.
- Ensure safe and professional conduct of basic airfield engineering related activities.
- Liaise with SSCAA (South Sudan Civil Aviation Authority) in connection with Engineering infrastructure activities and other related matters for the airports/airfields and helipads at which UNMISS operates.
- Ensure that aircraft operated by, for, or on behalf of the United Nations in the Sudan are provided with effective and adequate airport facilities.
- Responsible for airport engineering standards for configuration design, equipment and operation criteria at all airports/airfields and helipads at which UNMISS operates.
- Early coordination in all engineering projects management of Air Terminal/Airfields Unit, requisitions for engineering equipment and repairs at the UNMISS operated airports/airfields and helipads, and cooperation with other related agencies i.e. Sector Authorities, SSCAA and UNMISS Engineering Section as required.
- Be in permanent contact and close working relations with the UNMISS Engineering Section and SSCAA concerning construction and maintenance of UNMISS airports/airfields joint infrastructure services, maintenance and master plan projects.

- Ensure ICAO, IATA, WMO, DPKO & Mission guidelines, standard procedures and recommended practices are strictly followed/applied for all UNMISS airports/airfields and helipad projects, airside and landside airport facilities – including lighting and other Visual Aids System requirements.
- Provide budgetary inputs to Chief Air Terminal/ Airfields Unit.
- Perform any other duties as may be required.

Competencies:

Professionalism: Proven analytical skills and willingness to accept responsibilities; ability to work independently

Planning and Organizing: Ability to support priorities, plan, coordinate, and monitor the daily activities and routine administrative procedures. Commitment to Continuous Learning - Initiative and willingness to keep abreast of new developments in the administrative fields

Communication Skills: Strong communication (Spoken and written)

Teamwork: Good interpersonal skills. Be able to work in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity. Demonstrated ability to develop and maintain effective work relationships with supervisors and colleagues

Technology Awareness: Computer literacy, Ability to operate a computer with MS Word, Excel Power Point and Access and Data bases.

Qualifications:

Education: High school diploma or equivalent. Post-secondary education at college, university or specialized training institution in the field of Aeronautical or Civil Engineering. Supplemented by technical/vocational training in an aviation field is an asset.

Experience: Minimum of 5 years of progressively responsible experience in Engineering; general knowledge of international procedures and regulations for aviation operations desirable. Experience with UN/NGO or other International bodies an asset.

Language: Fluency in spoken and written English. Knowledge of other Sudanese languages is an asset.

Other Skills Desired: Demonstrated ability to apply good judgment in the context of assignments given. Demonstrate effective organizational skills and ability to handle work in an efficient and timely manner. High level of demonstrated analytical and problem-solving skills is also desired.

Candidates should submit with their applications the following documents:

- 1- Cover Letter (letter of motivation or application letter);
- 2- The United Nations Personal History form ([P-11](#));
- 3- Academic Certificate(s) and/or High School/Secondary Diploma;
- 4- Birth Certificate – if not, a combination of (i) Assessment of Age and National Passport or (ii) Assessment of Age and National ID Card (the Assessment of Age on its own is not acceptable);
- 5- Letters of reference from former employers or academic instructors.

All applicants are strongly encouraged to apply by email and must include the VA number in the subject.
e.g: UNMISS-GS-11-027.

General Services: unmiss.recruitmentgs@un.org.

By mail: Chief Civilian Personnel Officer, UNMISS Juba, South Sudan.

By hand: UNMISS Headquarters, Juba or throughout UNMISS State Offices in South Sudan.