

United Nations  Nations Unies

United Nations Mission in South Sudan  
UNMISS

**REQUEST FOR EXPRESSION OF INTEREST**

**Supply and Delivery of Various Local Newspapers and Magazines to the United Nations Mission in South Sudan**

**Closing Date for Receipt of EOI: Monday, 31 October 2016**

The United Nations Mission in the Republic of South Sudan (UNMISS) hereby solicit Expression of Interest (EOI) from qualified Contractors for the Supply and Delivery of Various Local Newspapers and Magazines on a daily basis to UNMISS locations in Juba, South Sudan.

**Description of General requirements:**

Response to this requirement is restricted to companies operating in Juba, South Sudan only.

The Contractor will be required to deliver newspapers and magazines from various media houses specified by UNMISS. Deliveries will be on a daily basis. The newspapers and magazines are to be sorted according to titles/media houses and language, in the daily/weekly quantities specified for each.

The resultant contract is expected to be for an initial period of one (1) year with an option to extend for two (2) additional periods of one (1) year each at the sole discretion of UNMISS.

**Conditions**

Interested companies are invited to submit their EOI by courier, email or hand delivery as indicated below. The EOI must include, as a minimum, the following documentation/information:

1. As a mandatory requirement for UNMISS, before submitting an EOI, interested companies are required to be fully registered as a supplier on the **UN Global Marketplace (UNGM)** using the link <https://www.ungm.org>. Registration is free of charge. As you express interest in the planned solicitation by submitting your EOI, please verify and ensure that your company is registered under its **full legal name** with the **UN Secretariat** on the UNGM. We strongly recommend all companies to register at least at **Level 1** under the UN Secretariat prior to participating in any solicitations.
2. Proof that the company is registered for this particular requirement in UNGM under UN Standard Products and Services Codes (UNSPSC) 82111904 - Newspaper or advertising material delivery services.
3. UNMISS Procurement Section shall reject any EOI that does not contain the final UNGM vendor registration number under the specified UNSPSC as such submissions will be considered non-responsive.

This REOI does not constitute a solicitation. UNMISS reserves the right to change or cancel the requirements at any time during the REOI and/or solicitation process. Thus, submitting a response to this REOI does not automatically guarantee that your company will be considered for receipt of the solicitation when issued.

The EOI, clearly marked " Supply and Delivery of Various Local Newspapers and Magazines " must be received by UNMISS no later than **Monday, 31 October 2016 at 12:00 hours local time in the Republic of South Sudan (GMT or UTC +3)**, via email to [tewodrosk@un.org](mailto:tewodrosk@un.org); with [ngonyo@un.org](mailto:ngonyo@un.org) in copy. The EOI may also be delivered via courier or hand delivery to the United Nations Mission in South Sudan – UNMISS, Procurement Section, Room 3C-02, UNMISS Logistics Base in Tomping, Near Juba International Airport, Juba, Republic of South Sudan, Attention: Mr. Tewodros Kebede Mekonnen