



**REQUEST FOR EXPRESSION OF INTEREST (REOI)**

**Supply and Delivery of Sit-to-Standing Desks to UNMISS on the basis DAP – MONUCSO, Support Base, Entebbe, Uganda**

**Closing Date for Receipt of EOI: 19 December 2022**

**General Description of the Requirement:**

The United Nations Mission in South Sudan (UNMISS) hereby solicits Expression of Interest (EOI) from competent Companies for the **Supply and Delivery of Sit-to-Standing Desks to DAP – MONUCSO, Support Base, Entebbe, Uganda (Incoterms 2010)**.

**Conditions:**

1. Interested companies are invited to submit their Expression of Interests (EOIs) by hand delivery or e-mail as indicated below. The EOIs must include, as a minimum, the following information:
  - United Nations Global Market (UNGM) Registration Number for supply of UNSPSC Code no 56101700, 56101703, 56110000.
  - Company's contact details (address, telephone, e-mail, etc.).

**Important Notice:**

2. This REOI does not constitute a solicitation. UNMISS reserves the right to change or cancel the requirement at any time during the REOI and/or solicitation process. Thus, submitting a response to this REOI does not automatically guarantee that your company will be considered for receipt of the solicitation when issued.
3. UNMISS also reserves the right to send the Solicitation Documents to companies who were identified through additional market research or other means to source the UN requirements.
4. Vendors interested in fulfilling the requirement described above **must be registered with UNGM** and those not registered may wish to visit [www.ungm.org](http://www.ungm.org) for full registration information in order to be eligible to participate in any solicitation.
5. Vendors already registered at the UNGM basic level are strongly advised to upgrade to level 1.
6. Local and Regional companies are encouraged to participate.
7. The EOI, clearly marked "**Expression of Interest – Supply and Delivery of Sit-to-Standing Desks to UNMISS on the basis DAP – MONUCSO, Support Base, Entebbe, Uganda (Incoterms 2010)**" must be received by UNMISS no later than 16:00 Hours (GMT+2) on **Monday, 19 December 2022**, via e-mail to: [sharbonu.kholmatova@un.org](mailto:sharbonu.kholmatova@un.org) with copy to [ngonyo@un.org](mailto:ngonyo@un.org) or hand delivered to the attention of:

Chief Procurement Officer  
Procurement Section  
Attn: Purchasing Unit 2  
UNMISS- Topping Site, near International Airport  
Room # 3D/01 - Juba, Republic of South Sudan.

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